

Draft Minutes of the Ivychurch Parish Council

22nd January 2015

Present: Rick Bailey (Chairperson)(**RB**), Chris Jones(**CJ**),
John Goldsmith(**JG**), Julie Diplock(**JD**), Julie Devenish(**Jools**)

Members of the Public: 3

1	Apologies	
	Andy Daburn(AD)	
2	Declarations of Interest	
	None	
3	Previous Minutes	
3.1	Minutes of 27 th November – approved	
4	Actions from Previous Meeting	
4.1	Electricity Supply “final final” bill of 6 pence was received from EDF which has been waived - we note our thanks here, rather than by letter!	COMPLETE
4.2	Woodland Owen – Judy is drawing the cheque tonight.	JS
4.3	Bus Shelter Work on this started at 9.30 yesterday.	Ongoing
4.4	Bank Account (Caroline) Judy plans to sort this out this weekend.	JS
4.5	Roof Leak There is no sign of leaking, this action to be removed.	COMPLETE
4.6	(4.7)Village Hall wish list – has been distributed. <ul style="list-style-type: none"> • Play Surface – Chris and John will look into what is needed. • Julie will add the list to the website and invite suggestions. • Wi-Fi – A member of the public confirmed initial checks at the church have proved positive, a Wi-Fi hotspot might be created. 	CJ / JG JD
4.7	(4.8) Postbox <ul style="list-style-type: none"> • Postcode of TN29 0AL has been supplied. • Judy has issued the cheque. • The box has not yet been fitted. 	JG
4.8	(4.9) Village Hall Sign	ongoing
4.9	(4.12) Broadband Callflow are coming to give a presentation at the AGM of the Ivychurch Amenities Association on 20 th April.	Ongoing
4.10	(4.13) Grit Bin	Ongoing
4.11	(4.14) Asbestos Roof Tiles	Ongoing AD
4.12	(4.16) Mural	Ongoing
4.13	(4.18) Nationwide address	COMPLETE
4.14	(4.19) Village Hall Painting and Windows Painting will be carried out in Spring. Nothing from Kent Windows – this will be chased up and if no progress we will try elsewhere	CJ Ongoing

4.15	(4.22) Marsh Forum / Flood Warden initiative – see Section 8	
4.16	(4.23) Dog Fouling Notices John will chase this up and if no joy will try elsewhere. Meanwhile it is noted that a sign has been put up near the play area.	JG Ongoing
4.17	(6.1) External Lights	COMPLETE
4.18	(6.2) Heating Something needs to be done about the damp porch. A dehumidifier costs around £200. Chris will identify one that can be screwed to the wall and keep Rick informed. Chris will also look into the cost of radiant heaters and loft insulation. John enquired if a scheme existed for loft insulation, Chris will look into this. John will get a price and look at what discounts we can get.	CJ / JG Ongoing
4.19	(6.3) Roof Solar Panels – Julie is getting a quote.	JD
4.20	(6.4) Disabled Access – matting has been measured and will be cut to size.	RB / CJ
4.21	(6.5) Childrens’ Christmas Party – This was a success, around 30 children attended, and we will probably hold another this year – and look at asking Father Christmas to come along.	
4.22	(6.6) Water Billing Southern Water to be notified of new meter and check to be made whether bill should be reduced if rainwater going into soakaway	RB Ongoing
4.23	(8.3) Village Hall Insurance Julie has an email address for a broker who specialises in Parish Council insurance; she will pass details to Jools to keep diarised for October.	JD Ongoing
4.24	(9.1) and (9.3) Parish Council Website and Parish Emergency Plan <i>See section 8</i>	
5	Treasurer’s Report	
5.1	Judy is sorting out the accounts and will send these to Rick and Jools.	JS
5.2	The Precept has been approved by Shepway.	
5.3	An invoice for £60 is received annually from Romney Coast & Country for publicising Hall lettings. Judy asked whether this was to be continued. The Council agreed Hall needs to advertise, and will diarise to review again in November.	Jools
5.4	A cheque has been sent to East Kent Fire	
6	Village Hall and Green	
6.1	Julie reported that the cleaner has asked whether we wished her to continue on a once-a-month basis – it was agreed “yes”. Judy will check what we have remaining in the kitty.	JD JS
6.2	Rick reported that there is a leaking ballcock in one of the cisterns in the Gents. Chris will check.	CJ
7	Planning	
7.1	No new applications seen.	
8	Correspondence	
8.1	Parish Emergency Plan Jools had found a template for a local emergency plan and has passed this to Chris who will take a look at it. Comments were made at the meeting that Shepway would want details of Village Hall keyholders, and that the telephone number of the Pub is displayed on the noticeboard.	CJ
8.2	Parish Council Website The council felt this looks good, but did not consider it necessary to buy a better email address. Julie commented that it would be possible to set up a password protected section within the website for councillors to use for	

		internal communications. The possibility of a messageboard / forum section was discussed, but decided against, as it would require policing by an administrator. The website is currently taking around two hours a month to manage.	
	8.3	Marsh Forum John attended the Flood Warden forum meeting and Rick has attended regular meetings – the Marsh Forum is a platform to bring smaller parishes together for a stronger voice and provide an opportunity for networking. Jools will keep the council posted with incoming emails.	Jools
	8.4	Boundaries Commission This communication went to Doug. Julie has it for now, will place on the website for feedback then pass to Jools to let them know of the new address. Jools will put the poster onto the Noticeboard.	JD Jools
9		Any Other Business	
	9.1	Now there are two Julies attending Parish Council meetings, both with initials “JD”, to reduce potential for confusion, Julie Devenish will use “Jools” for her own entries in the minutes.	
	9.2	Julie will contact Little Cheyne Windfarm Fund in respect of Hall improvements.	JD
	9.3	A comment was made that some succession planning was needed in respect of the Treasurer role within the Council. Julie will put an ad in the IAA’s notice of their AGM.	JD
	9.4	It was mentioned that a course is offered for CPR if wished by the IAA.	
	9.5	The Parent/Carer/Toddler Group starts Monday 23rd February for 6 weeks, 10 – 11.30. Toys, play, activities. No admission costs, organised by the IAA.	
10		Next Meetings	
	10.1	Next meeting 26 th February 2015 at 19.30 in Village Hall.	
	10.2	Meeting closed at 8.45.	