

Draft Minutes of the Ivychurch Parish Council

17th March 2016

Present: Julie Bailey (JB) – Acting Chair for this meeting, Chris Jones(CJ), John Goldsmith(JG), Julie Devenish(Jools), Jan Robertson(JR), Andy Daburn (AD)

Members of the Public: 1

1 Apologies	
Rick Bailey (Chairperson)(RB)	
2 Declarations of Interest	
None	
3 Previous Minutes	
February minutes Approved	
4 Special Items for Discussion	
None	
5 Actions from Previous Meeting	
Noticeboards <i>John has found some small metal noticeboards for around 30 Euros (£22 approx) – he will look for larger ones on his next trip.</i>	JG ongoing
Village Hall Sign <i>Sign is ready but may be reviewed / redesigned with a suitable image, possibly an Oasthouse or image based on current village sign John and Rick will put up the sign.</i>	JG/RB ongoing
Mural This item is now separate from the issue of the Village Hall Sign.	ongoing
Grit Bin <i>John has bought a plastic bin for £30, this will be put in place and filled from the existing store of grit, further items will be bought as needed.</i>	JG ongoing
Storage Bags for spare asbestos roof tiles	CJ/AD Ongoing
Marsh Forum / Flood Warden updates	JG ongoing
Electrical issues: The work will be carried out on 24 th March. 1. Replace with LED non maintained emergency light 2. Wire humidistat and fridge on circuits not fed from pay meter 3. Compile and issue NIC EIC electrical condition report Periodic checks have been diarised.	RB ongoing
Radiant Heaters /Roof Solar Panels – energy options Radiant heaters will be installed on 24 th March. See Hall&Green section.	Ongoing RB
Emergency Plan	ongoing
Highways / Speeding Report still awaited on results from the cable monitoring device. Jools will chase with Highways and pass on to Council and Speedwatch Group when received.	Jools ongoing
Flytipping / Rubbish A litter-pick is planned for Sunday 3 rd April, email being circulated round village.	Ongoing
Childrens' Playground <i>Julia will speak to another possible supplier</i>	Julia ongoing

<p>Table Tennis Table <i>John has spoken to the family who are interested, they will contact Margaret. The table will be stored at the back of the hall – the noticeboard and fire extinguisher will need to be moved to make room. John will sort out hooks and chain, it was suggested a combination padlock would be better than one with a key.</i></p>	JG Ongoing
<p>Hall Insurance <i>The new policy is now in force. The Insurance Declaration form was completed at the meeting which Jools will pass on to Came & Co.</i></p>	COMPLETE
<p>Councillors' Contact List The contacts list has been circulated to the Councillors by email.</p>	COMPLETE
<p>Website related issues / Web-based calendar for Council use Julie plans to set users up on the village hall calendar but before doing so will ensure it does not affect the Hall Bookings function.</p>	JB Ongoing
<p>The word-based 2016 calendar of events has been circulated to the Councillors.</p>	complete
<p>Safety Barrier at front of Hall <i>John has some stainless steel tubing and will liaise with Rick to instal. Consideration to be kept in mind for disabled access. This will be done once the weather improves. John has found someone near Pluckley to supply.</i></p>	JG/RB Ongoing
<p>Budget Planning Meeting <i>To be arranged once statements handed over to Jan</i> Some statements are still missing, May 15 – Feb 16. Expected in next couple of weeks.</p>	ALL ongoing
<p>Bridle Paths / Rights of Way <i>It was noted that several paths are currently blocked. KCC will be notified.</i></p>	JR ongoing
<p>Parking for Romney Marshes Historic Churches Trust AGM, 4th June <i>The gate will be unlocked and fencing set up for the playground to enable the Green to be used for parking.</i></p>	
<p>The Youth Club - has experienced very low attendance.</p>	
<p>Community Consultation This is scheduled for Friday 18th March – Councillors Len Laws and Clive Goddard will preside.</p>	
6a Treasurer's Report	
<ul style="list-style-type: none"> • The Nationwide account will be closed when the book has been obtained from Judy. • Still waiting for bank statements and to commence online banking. • Jan is confident of getting the Annual Return done on time. Instruction letter and blank forms have been received from PKF Littlejohn. • Julie brought a large bag of historical paperwork for Jan to sort through. • Payments this month: fire extinguisher check, Hall insurance, new trees. 	JS/Jan
6b Governance	
<p>Governance documentation subcommittee: Jan, Chris, Julie Jools has sent initial draft Code of Conduct and Standing Orders for consideration and feedback.</p>	JR / JB / CJ /Jools

7 Village Hall and Green + Meter Reading	
Meter Readings: Rate1:02670 Rate2:57434 Total60105	
Dehumidifier There is a problem with the overflow pipe. Julie and Chris will check it.	JB/CJ
Hall Floor Some nails are sticking up and need flattening. Jan offered to bang them down.	Jan
Mowing will resume soon.	
Hall Electricity Costs With the new radiant heaters being installed (on coin meter) this month, this will relieve some of the regular energy costs, but background heat/frost protection still requires attention; one storage heater is broken and another not working well. Andy has heard from his supplier, “Power Solutions” that the Hall’s existing annual costs with Total Power & Gas is in the region of £3,800pa by Direct Debit, this was felt to be excessive and as yet unexplained. Jan will check the bank payments and ask the bank to confirm what the direct debit arrangement is. Andy will obtain a breakdown / copies of electricity bills to verify actual figures. Tubular heaters (500W) with fixed frost thermostats and timers are being considered to replace the storage heaters. Andy will check the meter and get prices from Paynes for tubular heaters. Discussion turned to whether a “Smart Meter” could be helpful, but it would have to be confirmed that getting one installed would not lock us into a particular supplier. Meter readings will be taken at each meeting and recorded in this section of the Minutes – see above.	Jan AD AD
8 Planning	
Y15/1235/SH application to erect a greenhouse at Moat House Shepway have approved this with conditions.	
Ivychurch Business Park (formerly White House / Old “Jag” Site) Balfour Beatty will be using this site as a depot during the powerline upgrade. It is believed an application has been put in for a new goods vehicle operating centre for 150 vehicles. Concerns have been raised with Shepway. The Traffic Commissioner’s office said a notice had been placed in the local paper, but nothing has been seen, unknown which paper they used. Rick will follow this up.	RB
No new applications seen.	
9 Correspondence	
An email has been received asking for contact details of anyone wishing to be the contact point for Kent Police Messaging. Jools will forward this to the councillors.	Jools
10 Any Other Business	
None	
11 Next Meetings	
Next meeting Thursday 21 st April at 19.30 in Village Hall.	
Meeting closed at 8.50pm.	

