

Minutes of the Ivychurch Parish Council

Meeting 8th September 2016

Present: Rick Bailey (RB), Julie Bailey (JB), John Goldsmith(JG), Andy Daburn (AD), Chris Jones(CJ), Julie Devenish(Jools), Jan Robertson(JR)

Members of the Public: 1

1 Apologies	
None	
2 Declarations of Interest	
None	
3 Previous Minutes	
July minutes approved.	
4 Special Items for Discussion	
None	
5 Actions from Previous Meeting	
Noticeboards <i>John has found some small metal noticeboards for around 30 Euros (£22 approx) – he will look for larger ones on his next trip.</i>	JG ongoing
Grit Bin <i>John has chased this – it has been ordered but not yet arrived.</i>	JG ongoing
Marsh Forum / Flood Warden updates Attendance of the Forum meeting is down, there was a Council meeting in Folkestone on the same day.	JG ongoing
Electrical issues: All items required to are now working through the meter. Cooker circuit had a problem which was fixed on 16 th . An earth leakage was identified. The meter was checked, it is working but tariff needs checking.	COMPLETE
Hall Electricity Costs <ul style="list-style-type: none"> <i>TGP appear to have taken an “initial payment” of £95 on 20/6 and another on 19/7 – there appears to be come confusion which Jan will take up with Power Solutions. Jan confirmed this is now all sorted.</i> <i>Dual Energy has emailed Andy for appointment to instal the smart meter. Andy will forward their email to Jan. Andy will pass Rick’s number to the installation company to get access to the hall.</i> 	AD ongoing
Highways / Speeding <i>The report has now been received. We are waiting for raw data from Highways to enable further analysis as some very high speeds had been recorded. Raw data still awaited.</i> Jools emailed on 25/7. Will chase this again with Highways and copy in Carole Waters.	Jools ongoing
Childrens’ Playground <i>Jools has emailed Cllrs Laws and Goddard that we are putting together some costings and plans, and asking if they can indicate what funding might be available (following their Community Consultations) for the playground. No reply as yet.</i>	Jools Ongoing

<p><i>When asked, children were more in favour of a ball-target wall than for climbing. IAA are drafting a proposal, estimated at £6K for equipment plus £6K installation. Julie will liaise with Mike to put together the Community Chest 2016 grant application.</i></p> <p>Community Chest funding date has been missed (6/8). The supplier has declined to invoice exVAT. Julia will seek other suppliers prepared to quote exVAT. Three quotes are needed for funding approaches. The existing quote for surface, wall and climbing frame was around £20,000.</p>	<p>JB / Mike ongoing</p>
<p>Table Tennis Table <i>The table will be stored at the back of the hall – the noticeboard and fire extinguisher will need to be moved to make room. John will sort out hooks and chain, it was suggested a combination padlock would be better than one with a key.</i></p> <p><i>The Council wish potential users to form a club – this will enable the hall to be hired (at £5 an hour) under existing hall-hire arrangements, and would therefore raise no additional H&S or liability issues.</i></p> <p>Julie has placed information on the website.</p> <p>Jools will pass Julie Margaret's instruction notice.</p>	<p>JG ongoing</p> <p>JB DONE</p> <p>Jools</p>
<p>Website related issues / Web-based calendar for Council use <i>Julie plans to set users up on the village hall calendar but before doing so will ensure it does not affect the Hall Bookings function. Julie has logged a help call with KCC for assistance. KCC advise to wait for the upgrade in October when website problems may be fixed.</i></p>	<p>JB Ongoing</p>
<p>Safety Barrier at front of Hall <i>John has some stainless steel tubing and will liaise with Rick to instal. Consideration to be kept in mind for disabled access. This will be done once the weather improves. John has found someone near Pluckley to supply.</i></p>	<p>JG/RB Ongoing</p>
<p>Hall Floor <i>Some nails are sticking up and need flattening. Jan offered to bang them down. Chris has a chisel to help flatten the nails.</i></p>	<p>CJ/Jan ongoing</p>
<p>Roof repairs / maintenance</p> <ul style="list-style-type: none"> • <i>An estimate has been received from B E Ames for roof repairs. Two further estimates are awaited and will be compared.</i> • <i>Ames' second estimate addresses the proposed removal of 4 dormers.</i> • <i>Rick suggested the fascias and soffits should be replaced, and for comparison will find out the cost of a new roof as opposed to repairs to the existing roof.</i> • <i>Andy has contacted four people but they are very busy – difficult to even get to quote. These were smaller firms, it may now be worth approaching some larger ones.</i> • <i>Rick has seen two further companies for quotes.</i> 	<p>AD / RB ongoing</p>
<p>Vegetation</p> <ul style="list-style-type: none"> • <i>There is a gap in the hedge by the bus shelter which could allow a child to run out into Ivychurch Road (after a ball, for example). Chris can put a post</i> 	<p>COMPLETE</p>

<i>in to act as a barrier until the hedge grows to fill the gap.</i> Rick has repaired the hole in the fence, Chris has done the hedge.	
Toilets – damaged connecting door <i>John will arrange to block the damaged door off with plasterboard both sides.</i>	JG ongoing
Fly-Tipping <i>White goods have been dumped on Adam’s land, John will report to Highways.</i> This has been reported but is still there.	JG ongoing
Ivychurch Business Park traffic <i>In view of the increase in traffic through the village for their current contracts (overhead power lines, train line and MOD ranges), it was suggested that the Parish Council write to Balfour Beatty. Julie will provide Jools with wording.</i> We do not know who at the Business Park is sponsoring the speed reduction, but it was decided to keep this action and write to Balfour Beatty.	JB/Jools ongoing
Website and IT costs <i>KCC has rescinded the notice that website charges were to be introduced from October. However, the Transparency Fund is also available to assist smaller Councils to purchase computer equipment and peripherals to enable them to comply with the new requirements – Jools will put together an application for help with costs to purchase a laptop and peripherals.</i> No-one expressed a current need for IT equipment (laptop, scanner etc) as we are each using our own tech for minutes, web upload, financials, backing up, etc. If it becomes necessary to transfer files to someone new, this has been achieved previously via a USB stick. Jools agreed to look at the option of obtaining a hard-drive for Council files to be backed up separately.	Jools ongoing
6a Treasurer’s Report	
<ul style="list-style-type: none"> <i>The Nationwide account will be closed when the book has been obtained from Judy. Jan will email Judy.</i> <i>A card is needed before Jan can commence online banking.</i> 	JS/Jan
Invoices have been received for the electrical work carried out to the hall. £1,308 was paid in April, further invoices for £342 and £114 to be paid.	Jan
Andy will copy Jan in on any future quotes obtained, to help her reconcile against invoices coming in.	AD
<ul style="list-style-type: none"> Current Bank balance stands at £15,741.71. Monthly energy bill is £95. Cheque number 731 debited 1st July £124.99. Total Income received during July & August: £325. 	
Jan will chase for the audited version of the Annual Return, this should be published on the Web by 30 th September.	Jan
6b Governance	
Governance documentation subcommittee: Jan, Chris, Julie <ul style="list-style-type: none"> <i>Jools will do some further work on the Standing Orders before submitting these to the subcommittee for their consideration and feedback.</i> The Council agreed to formally consider whether to adopt Shepway District’s Parish Charter at the next meeting. Jools will re-send by email to Councillors. 	Jools Ongoing ALL ongoing

7 Village Hall and Green + Meter Reading	
Meter Readings:	Coin Count reading: 062.
Rate1: 3177	
Rate2: 58231	Meter emptied: £3 taken.
Total 61409	
Coin Count readings will be taken and meter emptied more frequently to prevent build-up of cash in meter.	
Vegetation While watering the trees Rick has noted one tree is half-ringed so it may not survive the winter – he will keep an eye on it.	RB
Disabled Access <i>Feedback had been received from a member of public that tables stored in the toilet area were causing difficulties for wheelchair access. Rick will investigate. The tables have been moved.</i>	COMPLETE
Post Office / Mobile Library timings <ul style="list-style-type: none"> The Mobile Post Office is now provided through McColls, Lydd – current timings are back to 1pm – 2pm. Difficulties getting online have prevented a full service. This is being looked into. Mobile Library times are 3.40pm – 4.10 pm, on alternate Tuesdays – next visit due 20th September. 	Jools / BT
8 Planning	
No fresh applications noted.	
9 Correspondence	
Marie Curie charity have sent a poster for the Noticeboard – “Dinner Down Memory Lane”.	Jools
UK Power Networks have emailed information regarding new “105” national phone number for use in the event of a power cut. Further information can be found on their website: www.powercut105.com .	
<i>A resident’s request for improved road signage for “The Gardens” in Ivychurch Road has been passed to Highways who are having difficulty identifying the location. Rick advised they should look at postcode TN29 0AN. Jools will pass this on. KCC has looked at the site and agreed to place a sign for “The Gardens” on the verge opposite Wenham Lane.</i>	COMPLETE
10 Any Other Business	
<i>Some arrows and “EOC” markings have been seen – Chris has emailed to enquire whether this means a curb is going to be created. No reply as yet. Jools will let Chris have the email address of our highways contact Margaret Blackwell. The “EOC” markings meant “Edge of Carriageway” – white lines have now been painted along the road edge. It is also believed to indicate the limits for future maintenance.</i>	COMPLETE
<i>Jools had been discussing the ongoing question of defibrillators with a friend who has provided the names of a couple of possible funding sources. An approach will be made. Some possible locations for siting this have been identified. It was felt more local funding should be investigated.</i>	Jools
This year’s Harvest Supper will be held on 24th September . Hall and Church Noticeboards indicate how to obtain tickets.	
A barn has been recently broken into locally. Residents should remain vigilant.	
11 Next Meetings	
Next meeting Thursday 20th October at 19.30 in Village Hall.	
Meeting closed at 8.45pm.	