

# Draft Minutes of the Ivychurch Parish Council

## 22<sup>nd</sup> May 2014

**Present:** Rick Bailey (Chairperson), Andy Daburn, Chris Jones, John Goldsmith, Julie Diplock  
**Members of the Public:** 2

1.	<b>Apologies</b> - Judy Suckling	
2.	<b>Declarations of Interest</b> – None.	
3.	<b>Minutes of 27<sup>th</sup> March 2014</b> The minutes were agreed	
4.	<b>Actions From Previous Meeting</b>	
	4.1. Andy Daburn needed to complete D.P.I. forms. <b>Complete</b>	AD
	4.2. Village Hall Electricity supply. Transfer to the new supplier is in progress, cheque has been sent to close the EDF Account. There is a £25 discount for Direct Debit. It was agreed to use this payment method <b>Ongoing</b>	AD
	4.4. Woodland Owen have supplied an estimate dated 1/9/13 for £450 for repairs to the notice boards. Andy has drafted a letter requesting a credit note for the difference between the estimate and the invoice. <b>Ongoing</b>	AD DS
	4.6. Cleaner – Doug has contact details for a cleaner, and he will contact them. <b>Ongoing</b>	
	4.7. Bus shelter – In addition to the £2000 funding from Cllr Baker there is potentially £2000 available from the Kent County Council Parish Bus Stop Scheme. This would leave a shortfall of £600 for the bus shelter. Agreed that Julie would investigate funding for the £600 shortfall and would submit a grant application to KCC. Currently a grant application has been made to KCC and a response is awaited. An Application to Little Cheyne wind farm has indicated need to apply via IAA rather than IPC. <b>Ongoing</b>	JD
	4.9. Julie had set up the Planning Alerts but there had been a breakdown in this and SDC had advised that, for the time being, the council could have written plans. Julie will monitor the situation. <b>Ongoing</b>	JD
	4.10. White House Land. There had been no response from SDC Enforcement officer. The council will await the outcome. <b>Ongoing</b>	ALL
	4.12 Ref 5.1. Judy has completed the bank reconciliation up to date but has to sort out the VAT and the rest of the spreadsheets. Each councillor was sent a copy of the accounts just prior to the meeting. <b>Action carried forward.</b>	JS
	4.13 Judy had the forms for Tina completed but the bank required further forms to be completed for Chris Jones. Judy has left Caroline on the account due to not wanting to disturb her at this particular time. <b>Action carried forward.</b>	JS
	4.14. John will arrange for the electrician to make a site visit and quote for the village hall light sensors. Initial review completed. It was noted that this may cost approximately £100 and agreed that this should be paid by IAA. <b>Ongoing</b>	JG
5.	<b>Treasurers Report</b> No detailed report this month.	
6.	<b>Village Hall and Green</b>	
	6.1. The porch rebuild is largely complete, final coat of paint awaited. It was noted that disabled access needs to be reviewed and potentially the door lock should be changed to allow escape without needing a key (Fire safety).	
	6.2. There is a possible leak which will be investigated by Chris and John.	CJ/JG
	6.3. Window replacements. Order has been placed.	
	6.4. Water rates. Rick to request Mid Kent to install a meter now that porch work is complete	RB
	6.5. At rear of village hall, John is to remove brushwood.	JG
	6.6 Agreed the archive will remain in the village hall. Julie to try to locate filing cabinet keys so they can be locked. (not found so far)	JD
	6.7 Julie and two other IAA members had cleared out the porch and started to clear under the stage. Mice problem, Andy to sort. <b>Ongoing</b>	AD
	6.8 Village green kissing gate. A free gate has been provided by Kent CC, and would be installed by volunteers. Chris to liaise.	CJ
	6.9 Village hall external decoration was discussed, currently this looks to be around £2800, more quotes to be obtained and then a decision taken.	

7.	<b>Planning</b> No applications this month.	
8.	<b>Correspondence</b> 8.1 Boundary Commission had written about boundary changes for the SDC councillors. Rick would read this and report. Ongoing 8.2 Heart had sent notification that training in CPR could be undertaken. Julie will arrange a mid-week session at the village hall. A notice would be put on the notice board and on the website for the public to register. It would also be put in the Parish Magazine. Ongoing 8.3 Details of twinning with a French town La Capelle les Boulogne had been received from Shepway DC. Julie to place details on the website. Now complete 8.4 Neighbourhood Watch Scheme. Chris volunteered to be the contact. Ongoing	RB RB JD JD CJ
9.	<b>Any Other Business</b> 9.1 Speeding – nothing to report. 9.2 Highways: caravan advertising sign obscuring vision on junction with A2070, also a missing drain cover. These have been reported, complete. 9.2 Parish Clerk. Explore voluntary options, need a central contact and someone to take minutes. Julie to draw up some posters. Ongoing 9.3 Village Hall: locked letterbox for IPC use, to be discussed. Ongoing 9.4. It was reported that the Church collection box had been stolen 9.4 There has been an enquiry regarding military history. Assistance to be provided if practicable. 9.5 Storage Heaters. Information passed to Rick 9.6 Septic tank reported in farmland off Wenham Lane. Query raised with Shepway Planning. Tank now removed. 9.7 Annual Parish Meeting. Agreed to hold this at the next meeting.	JD JD ALL DS
10	<b>Date of Next Meetings</b> Thursday 19th June 2014 at 19:30 Meeting closed at 20:45	