

Minutes of the Ivychurch Parish Council Annual Meeting 19th May 2016

Present: Rick Bailey (RB), Julie Bailey (JB), Chris Jones(CJ), John Goldsmith(JG), Andy Daburn (AD), Julie Devenish(Jools), Jan Robertson(JR)

Members of the Public: 2

1 Apologies	
None	
2 Declarations of Interest	
None	
3 Previous Minutes	
March minutes Approved	
4 Special Items for Discussion	
Election of Chairman: the Council unanimously re-appointed Rick as Chairman.	
5 Actions from Previous Meeting	
Noticeboards <i>John has found some small metal noticeboards for around 30 Euros (£22 approx) – he will look for larger ones on his next trip.</i>	JG ongoing
Village Hall Sign The sign is now in place.	COMPLETE
Mural	ongoing
Grit Bin <i>John has bought a plastic bin for £30, this will be put in place and filled from the existing store of grit, further items will be bought as needed.</i>	JG ongoing
Storage Bags for spare asbestos roof tiles	COMPLETE
Marsh Forum / Flood Warden updates Latest Forum discussions had included efforts to obtain an emergency pop-in medical centre for New Romney. John will continue to represent us at meetings.	JG ongoing
Electrical issues: Items still requiring action: <ul style="list-style-type: none"> • The fridge should not be running on the coin-metered circuit. • The oven should be on the coin-metered circuit. • The wall heaters should be on the coin-metered circuit. • ALL SOCKETS should be on the coin-metered circuit. • Coin meter integrity needs to be checked. • The storage heaters should be on 20-Amp Twin Pole. 	AD ongoing
Radiant Heaters /Roof Solar Panels – energy options Radiant heaters are in place. Solar Panels option is not being pursued. Item to be removed from the minutes.	COMPLETE
Emergency Plan It was agreed that Ivychurch has insufficient resources to devise and maintain an effective Emergency Plan and this item will be removed from the minutes. The Council will not be attending KALC's Resilience Planning exercise in Maidstone.	COMPLETE
Highways / Speeding The report has now been received. We are waiting for raw data from Highways to enable further analysis as some very high speeds had been recorded.	Jools ongoing

<p>Flytipping / Rubbish The litter-pick was a great success.</p>	<p>COMPLETE</p>
<p>Childrens' Playground Feedback has been obtained from IAA and local children and a proposal is being put together. Jools will let Cllrs Len Laws and Clive Goddard know and John will mention it to them when he sees them at the next Marsh Forum.</p>	<p>Julia/Jools/ JG ongoing</p>
<p>Table Tennis Table <i>John has spoken to the family who are interested, they will contact Margaret. The table will be stored at the back of the hall – the noticeboard and fire extinguisher will need to be moved to make room. John will sort out hooks and chain, it was suggested a combination padlock would be better than one with a key.</i></p>	<p>JG Ongoing</p>
<p>Website related issues / Web-based calendar for Council use <i>Julie plans to set users up on the village hall calendar but before doing so will ensure it does not affect the Hall Bookings function. Julie has logged a help call with KCC for assistance.</i></p>	<p>JB Ongoing</p>
<p>Safety Barrier at front of Hall <i>John has some stainless steel tubing and will liaise with Rick to instal. Consideration to be kept in mind for disabled access. This will be done once the weather improves. John has found someone near Pluckley to supply.</i></p>	<p>JG/RB Ongoing</p>
<p>Budget Planning Meeting <i>To be arranged once statements handed over to Jan Jan now has the figures. The Council will meet at 7pm next Council meeting, to discuss.</i></p>	<p>ALL ongoing</p>
<p>Bridle Paths / Rights of Way <i>It was noted that several paths are currently blocked. KCC will be notified. Jan has contacted KCC. Some weedkilling has been noted, also some work at the old caravan park.</i></p>	<p>COMPLETE</p>
<p>Parking for Romney Marshes Historic Churches Trust AGM, 4th June <i>The gate will be unlocked and fencing set up for the playground to enable the Green to be used for parking. The play area will be fenced off – Rick and Julie can provide orange fencing and will leave it in the Hall.</i></p>	<p>Jan, JG RB/JB</p>
<p>6a Treasurer's Report</p>	
<ul style="list-style-type: none"> • <i>The Nationwide account will be closed when the book has been obtained from Judy. Jan will email Judy.</i> • <i>A card is needed before Jan can commence online banking.</i> • <i>Andy will help Jan with a spreadsheet template to help with the Annual Return.</i> • <i>Jan will circulate financials before the next Council meeting – Councillors will meet at 7 to go through these before the start of the meeting.</i> • <i>Payments this month: none reported.</i> 	<p>JS/Jan AD Jan ALL</p>
<p>6b Governance</p>	
<p>Governance documentation subcommittee: Jan, Chris, Julie</p> <ul style="list-style-type: none"> • <i>The draft Code of Conduct has been approved.</i> • <i>Jools will do some further work on the Standing Orders before submitting these to the subcommittee for their consideration and feedback.</i> 	<p>JR / JB / CJ /Jools</p>

7 Village Hall and Green + Meter Reading	
Meter Readings: Rate1:02835 Rate2:58117 Total60952	
Dehumidifier <i>There is a problem with the overflow pipe. Julie and Chris will check it.</i>	COMPLETE
Hall Floor <i>Some nails are sticking up and need flattening. Jan offered to bang them down. Chris has a chisel to help flatten the nails.</i>	Jan
Mowing is now under way. KALC has issued a Community Award Certificate to the team for their efforts keeping the village's verges and graveyard trimmed. The Council agreed this accolade was well deserved.	
Hall Electricity Costs See "actions" – Electricity issues <i>background heat/frost protection still requires attention; one storage heater is broken and another not working well. Tubular heaters (500W) with fixed frost thermostats and timers are no longer being considered to replace the storage heaters.</i> The power bill issues have been resolved. Andy will sort out the new arrangements. Total Gas & Power contract expires 29 th May. This will be added to the Council's calendar. The installation of a "Smart Meter" has been agreed on.	COMPLETE AD Jools
Roof Contractor to be identified.	AD
Vegetation There is a gap in the hedge by the bus shelter which could allow a child to run out into Ivychurch Road (after a ball, for example). Chris can put a post in to act as a barrier until the hedge grows to fill the gap. Rick will try and tidy the hall edges. Mulching (eg with slate) was discussed. Rick will also remove the old rainwater butts, these are not used.	CJ RB RB
8 Planning	
Y15/1235/SH application to erect a greenhouse at Moat House Shepway have approved this with conditions.	
Ivychurch Business Park (formerly White House / Old "Jag" Site) <i>Balfour Beatty will be using this site as a depot during the powerline upgrade. It is believed an application has been put in for a new goods vehicle operating centre for 150 vehicles. Concerns have been raised with Shepway. The Traffic Commissioner's office said a notice had been placed in the local paper, but nothing has been seen, unknown which paper they used. Rick will follow this up.</i>	RB
No new applications seen.	
9 Correspondence	

<p><i>An email has been received asking for contact details of anyone wishing to be the contact point for Kent Police Messaging. Jools will forward this to the councillors.</i></p>	<p>COMPLETE</p>
<p>The Mobile Library has confirmed visiting times at Ivychurch Village Hall will be moved at the end of July to Tuesday afternoons, 3.40 – 4.10. Robin will mention the new times to the mobile Post Office which currently visits Tuesday lunchtimes, to see if his route could be adjusted to coincide.</p>	<p>Robin</p>
<p>10 Any Other Business</p>	
<p>On at least three occasions in the past month John has noted large articulated lorries using the A259 section of Wenham’s Lane to approach Bell Agricultural. They are getting into difficulties and damaging both the tarmac and verges/hedges.</p> <p>Jools will write to De Rooy Transport advising them to use the Ivychurch Road approach, and will report the problem to KCC Highways. While this section is clearly signed “unsuitable for motor vehicles”, it was suggested that SatNav companies might also be advised as the drivers are apparently being directed down this lane.</p>	<p>Jools</p>
<p>11 Next Meetings</p>	
<p>Next meeting Thursday 16th June at 19.30 in Village Hall. (NB – councillors coming at 7)</p>	
<p>Meeting closed at 8.40pm.</p>	