

# Minutes of the Ivychurch Parish Council Meeting 21<sup>st</sup> July 2016

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**Present:** Rick Bailey (RB), Julie Bailey (JB), John Goldsmith(JG), Andy Daburn (AD), Chris Jones(CJ ), Julie Devenish(Jools), Jan Robertson(JR)

**Members of the Public:** 1

<b>1 Apologies</b>	
None	
<b>2 Declarations of Interest</b>	
None	
<b>3 Previous Minutes</b>	
June minutes approved.	
<b>4 Special Items for Discussion</b>	
None	
<b>5 Actions from Previous Meeting</b>	
<b>Noticeboards</b> <i>John has found some small metal noticeboards for around 30 Euros (£22 approx) – he will look for larger ones on his next trip.</i>	<b>JG ongoing</b>
<b>Grit Bin</b> John has chased this – it has been ordered but not yet arrived.	<b>JG ongoing</b>
<b>Marsh Forum / Flood Warden updates</b> Next meeting is Tuesday 26 <sup>th</sup> July .	<b>JG ongoing</b>
<b>Electrical issues:</b> Items still requiring action: <ul style="list-style-type: none"> <li>• <i>The <b>fridge</b> should <b>not</b> be running on the coin-metered circuit.</i></li> <li>• <i>The <b>oven</b> should be <b>on</b> the coin-metered circuit.</i></li> <li>• <i>The <b>wall heaters</b> should be <b>on</b> the coin-metered circuit.</i></li> <li>• <i><b>ALL SOCKETS</b> should be <b>on</b> the coin-metered circuit.</i></li> <li>• <i><b>Coin meter integrity</b> needs to be checked.</i></li> <li>• <i><b>The storage heaters</b> should be on 20-Amp Twin Pole.</i></li> <li>• <i><b>Dehumidifier Spur</b> will be hardwired.</i></li> </ul> <p>Andy has emailed, Shane will probably contact Rick or Andy to get access after checking hall bookings calendar.</p>	<b>AD ongoing</b>
<b>Hall Electricity Costs</b> <ul style="list-style-type: none"> <li>• TGP appear to have taken an “initial payment” of £95 on 20/6 and another on 19/7 – there appears to be some confusion which Jan will take up with Power Solutions.</li> <li>• Dual Energy has emailed Andy for appointment to instal the smart meter. Andy will forward their email to Jan.</li> </ul>	<b>AD / Jan</b>
<b>Highways / Speeding</b> <i>The report has now been received. We are waiting for raw data from Highways to enable further analysis as some very high speeds had been recorded. Raw data still awaited.</i>  Jools will chase this with Highways and copy in Carole Waters.	<b>Jools ongoing</b>

<p><b>Childrens' Playground</b></p> <p>Jools has emailed Cllrs Laws and Goddard that we are putting together some costings and plans, and asking if they can indicate what funding might be available (following their Community Consultations) for the playground. No reply as yet.</p> <p>John will mention to Cllrs Goddard and Laws at next Marsh Forum.</p> <p><i>When asked, children were more in favour of a ball-target wall than for climbing. IAA are drafting a proposal, estimated at £6K for equipment plus £6K installation. Julie will liaise with Mike to put together the Community Chest 2016 grant application.</i></p>	<p><b>Jools Ongoing</b></p> <p><b>JG</b></p> <p><b>JB / Mike ongoing</b></p>
<p><b>Table Tennis Table</b></p> <p><i>The table will be stored at the back of the hall – the noticeboard and fire extinguisher will need to be moved to make room. John will sort out hooks and chain, it was suggested a combination padlock would be better than one with a key.</i></p> <p><i>The Council wish potential users to form a club – this will enable the hall to be hired (at £5 an hour) under existing hall-hire arrangements, and would therefore raise no additional H&amp;S or liability issues.</i></p> <p><i>Julie will place an invitation on the website for interested parties to form a club, and notices will be posted.</i></p> <p>Margaret has spoken to the family who were interested, but they currently have other calls on their time.</p>	<p><b>JG</b></p> <p><b>JB Ongoing</b></p>
<p><b>Website related issues / Web-based calendar for Council use</b></p> <p><i>Julie plans to set users up on the village hall calendar but before doing so will ensure it does not affect the Hall Bookings function. Julie has logged a help call with KCC for assistance.</i></p> <p>KCC advise to wait for the upgrade in October when website problems may be fixed.</p>	<p><b>JB Ongoing</b></p>
<p><b>Safety Barrier at front of Hall</b></p> <p><i>John has some stainless steel tubing and will liaise with Rick to instal. Consideration to be kept in mind for disabled access. This will be done once the weather improves. John has found someone near Pluckley to supply.</i></p>	<p><b>JG/RB Ongoing</b></p>
<p><b>Post Office / Mobile Library timings</b></p> <p>The new library times will be effective from 26<sup>th</sup> July. The Mobile Post Office has been rescheduled to 3pm-4pm to coincide.</p>	<p><b>COMPLETE</b></p>
<p><b>Hall Floor</b></p> <p><i>Some nails are sticking up and need flattening. Jan offered to bang them down. Chris has a chisel to help flatten the nails.</i></p>	<p><b>CJ/Jan ongoing</b></p>
<p><b>Roof repairs / maintenance</b></p> <ul style="list-style-type: none"> <li>• <i>An estimate has been received from B E Ames for roof repairs. Two further estimates are awaited and will be compared.</i></li> <li>• <i>Ames' second estimate addresses the proposed removal of 4 dormers.</i></li> </ul>	

<ul style="list-style-type: none"> <li>• Rick suggested the fascias and soffits should be replaced, and for comparison will find out the cost of a new roof as opposed to repairs to the existing roof.</li> <li>• Andy has contacted four people but they are very busy – difficult to even get to quote. These were smaller firms, it may now be worth approaching some larger ones.</li> </ul>	AD / RB ongoing
<p><b>Vegetation</b></p> <ul style="list-style-type: none"> <li>• There is a gap in the hedge by the bus shelter which could allow a child to run out into Ivychurch Road (after a ball, for example). Chris can put a post in to act as a barrier until the hedge grows to fill the gap.</li> <li>• The old rainwater butts have been removed.</li> </ul>	CJ ongoing  COMPLETE
<p><b>Toilets – damaged connecting door</b></p> <p>John will arrange to block the damaged door off with plasterboard both sides.</p>	JG ongoing
<p><b>Fly-Tipping</b></p> <p>White goods have been dumped on Adam’s land, John will report to Highways. This has been reported but is still there.</p>	JG ongoing
<p><b>Speed Limits</b></p> <p>We have been advised that the planned 40mph limit south of Ivychurch is being funded privately from a company at Ivychurch Business Park.</p>	COMPLETE
<p><b>Ivychurch Business Park traffic</b></p> <p>In view of the increase in traffic through the village for their current contracts (overhead power lines, train line and MOD ranges), it was suggested that the Parish Council write to Balfour Beatty. Julie will provide Jools with wording. We do not know who at the Business Park is sponsoring the speed reduction, but it was decided to keep this action and write to Balfour Beatty.</p>	JB Jools
<p>An approach has been received from “MisterWhatUK” re a link on the Parish Council website to their business directory. Jools will reply declining their suggestion.</p>	COMPLETE
<p><b>Website and IT costs</b></p> <p>KCC has rescinded the notice that website charges were to be introduced from October. However, the Transparency Fund is also available to assist smaller Councils to purchase computer equipment and peripherals to enable them to comply with the new requirements – Jools will put together an application for help with costs to purchase a laptop and peripherals.</p>	Jools
<b>6a Treasurer’s Report</b>	
<ul style="list-style-type: none"> <li>• The Nationwide account will be closed when the book has been obtained from Judy. Jan will email Judy.</li> <li>• A card is needed before Jan can commence online banking.</li> </ul>	JS/Jan
<b>6b Governance</b>	
<p><b>Governance documentation subcommittee: Jan, Chris, Julie</b></p> <ul style="list-style-type: none"> <li>• The approved Code of Conduct will be distributed to the Councillors.</li> <li>• Jools will do some further work on the Standing Orders before submitting these to the subcommittee for their consideration and feedback.</li> <li>• The Council agreed to formally consider whether to adopt Shepway District’s Parish Charter at the next meeting.</li> </ul>	COMPLETE  Ongoing  ALL
<b>7 Village Hall and Green + Meter Reading</b>	

<b>Meter Readings:</b>	
Rate1: .....	<b>2933</b>
Rate2: .....	<b>58142</b>
Total .....	<b>61075</b>
<b>Disabled Access</b>	
Feedback had been received from a member of public that tables stored in the toilet area were causing difficulties for wheelchair access. Rick will investigate.	RB
<b>8 Planning</b>	
No fresh applications noted.	
Rick mentioned that the single storey extension permitted development at the Business Park had been agreed.	
A member of the public asked whether Burden Bros needed permission for illuminated signage. It is believed the sign falls within size limits.	
<b>9 Correspondence</b>	
Southern Water has advised they are selling their business arm.	
NatWest has advised that there could be charges on credit balances in the future.	
A resident's request for improved road signage for "The Gardens" in Ivychurch Road has been passed to Highways who are having difficulty identifying the location. Rick advised they should look at postcode TN29 0AN. Jools will pass this on.	<b>Jools</b>
<b>10 Any Other Business</b>	
Since the road resurfacing it has been noted that the drains are full of chippings.	
Some arrows and "EOC" markings have been seen – Chris has emailed to enquire whether this means a curb is going to be created. No reply as yet. Jools will let Chris have the email address of our highways contact Margaret Blackwell.	<b>CJ</b> <b>Jools</b>
Jools had been discussing the ongoing question of defibrillators with a friend who has provided the names of a couple of possible funding sources. An approach will be made. Some possible locations for siting this have been identified.	<b>Jools</b>
<b>11 Next Meetings</b>	
Next meeting <b>Thursday 8<sup>th</sup> September</b> at 19.30 in Village Hall.	
Meeting closed at 8.45pm.	