

Minutes of the Ivychurch Parish Council

1st August 2013

Present: Andy Daburn, Julie Diplock, Tina Knight, Caroline Solly (Chair)

Members of the Public: 5

1.	Apologies - Rick Bailey	
2.	Declarations of Interest – None.	
3.	Minutes of 13th June 2013	
	3.1 The Minutes were approved and signed by the Chair as correct.	
4.	Actions Carried Over From Previous Meeting	
	4.1 Village Hall Porch – formal planning application is required by Shepway, even for replacing like for like. Rick to sketch out and send pictures of existing structure to Caroline to process application.	RB
	4.2 Bike Rack – it was agreed that an additional one can be sited outside the church opposite the bench. Rick to progress.	RB
	4.3 Village hall heating/outside lighting – Andy to obtain quotes on options and report back at September meeting.	AD
	4.4 Road closures – this was chased via Highways and the repairs have now been completed to allow the roads to reopen.	
	4.5 Car park – use of the village hall car park is taking place for unauthorised overnight camping and this is a cause for concern as it could lead to illegal use of the car park/green as has happened in other areas. Use of the car park by pub customers has also affected other users of the village hall, and those paying to use the hall for events must be given priority for car park use. As we are trying to increase bookings of the hall, we need to ensure the car park is available for its primary use of parking for the hall. It was agreed that the car park should be locked overnight to prevent illegal camping and that IPC will write to the pub to request their cooperation in this.	CS
	4.6 ROSPA inspection of play equipment was completed in July. Report will be available for next meeting.	CS
5.	Treasurers Report	
	5.1 Adrian Knight has now officially taken over from Judy Suckling and received the available paperwork/files on 29 th June 2013. This has been brought up to date and the annual return prepared and was approved for submission by the Parish Council to the Audit Commission as this is overdue. Adrian Knight will submit this return.	AK
	5.2 As part of Audit Commission return, the governance statement was agreed for the annual return.	
	5.3 Adrian will act as Treasurer but will not be a signatory on the bank account. It was agreed that it is best practice that only one signatory is in each household, therefore the signatories will be Caroline Solly, Andy Daburn, Tina Knight and Julie Diplock. Application forms were approved to remove Judy Suckling and Rick Bailey as signatories.	AK
	5.4 Great Kent Bike Ride made over £170 for IAA from providing catering at the event.	
	5.5 Balance at 28/6/13 was £14,533. There is an outstanding BACS payment due from Shepway for the local elections held in May 2013.	
6.	Village Hall and Green	
	6.1 The broken window in the village hall has been replaced at a cost of £205.	
	6.2 Village hall calendar to be put online so it is visible. This will also allow the pub to check when the hall is being used/hired (see point 4.5 above).	JD
	6.3 It was agreed to look into providing a sign on the car park to state no overnight camping allowed and possible a height restrictor barrier. Caroline to investigate.	CS
	6.4 Electricity meter – this is not covering costs of electricity being used and needs adjusting. Julie to check with Doug what is running from meter so we can make sure the right areas are being charged and then recalibrate as necessary.	JD
	6.5 Grass cutting – whilst the efforts of the volunteers is appreciated, it was felt that an external contractor would be a better option for the village next year. This would	

	<p>ensure that not only is the grass/hedge cut, but also all waste materials removed and the surround of the village hall maintained as this is becoming unkempt. It would also ensure that the village is insured for any accident/damage that could occur. To be reviewed at September meeting.</p> <p>6.6 Cleaning – it was agreed to employ a cleaner for 3 hours a month to deep clean the village hall/kitchen/toilets. Julie to investigate local cleaners.</p>	<p>CS</p> <p>JD</p>
7.	<p>Planning</p> <p>7.1 Caroline to chase up SDC regarding response to the meeting held with Alistair Stewart in June re the lack of consultation over major developments such as the Solar Farm at Old Romney.</p>	CS
8.	<p>Correspondence</p> <p>8.1 KALC re SDC standards committee – Caroline to reply in support.</p>	CS
9.	<p>Any Other Business</p> <p>9.1 David Baker (KCC Councillor for Romney Marsh) was in attendance at the meeting and wanted to thank all those locally who voted for him in the recent elections and to assure them that he will do his best for the Marsh. He answered several questions from members of the public.</p> <p>9.2 Mobile police van is at the village hall every other Sunday.</p> <p>9.3 Bus Shelter – SDC have grants available of up to £2K for these and David Baker is also willing to top up from KCC funds to provide one in the village. Julie to progress.</p>	<p>CS</p> <p>JD</p>
10.	<p>Date of Next Meetings</p> <p>Thursday 12th September 2013 at 1930</p> <p>Meeting closed at 2055</p>	