

Minutes of the Ivychurch Parish Council

19th December 2013

Present: Rick Bailey, Andy Daburn, Julie Diplock, Adrian Knight (Treasurer), Tina Knight, Caroline Solly (Chair), Doug Suckling (Clerk)

Members of the Public: 3

1.	Apologies - None	
2.	Declarations of Interest – None.	
3.	<p>Minutes of 14th November 2013</p> <p>3.1 Julie requested that item 4.1 from the previous minutes be amended. It was agreed that the line relating to requiring a copy of the insurance certificate from the builder could be removed as this was agreed after the meeting. However upon a vote the majority of the councillors agreed that the minutes were a true reflection of the discussions at the previous meeting and will therefore stand as correct in that verbal agreement for proceeding with the porch was given without the knowledge of the other councillors and without being voted on or minuted by a meeting of the parish council.</p> <p>3.2 It was agreed that on item 4.6 of the previous minutes this action was for Rick Bailey and not Julie Diplock. It was also agreed that on item 4.7 of the previous minutes which stated that 50% of current savings would be required for the porch rebuild, these would be amended to read approximately 50% of current savings.</p>	
4.	Actions Carried Over From Previous Meeting – please refer to relevant sections below.	
5.	<p>Treasurers Report</p> <p>5.1 Nationwide missing passbook – Caroline or Julie need to go into Nationwide with proof of ID to verify second signatory and then a new passbook can be issued.</p> <p>5.2 Adrian has sent signatory forms to Nationwide for processing.</p> <p>5.3 Adrian gave a summary of the current financial position. As Treasurer he recommended no increase in precept in current difficult financial climate for local residents as expenditure is currently being covered by the precept. It was also pointed out by Caroline that Ivychurch already has one of the highest precepts within Shepway and the Marsh. The councillors voted unanimously for no increase in precept and this will be notified to Shepway by Caroline.</p> <p>5.4 Adrian announced that he is leaving the area and will no longer be able to act as Treasurer. Tina also announced that she would be leaving in the new year but would be able to support IPC for another month or two to allow transition and co-opting of new councillors. Caroline thanked Adrian for getting the parish council's financial paperwork into good order which has left it in a good position for someone to take over.</p> <p>5.5 A copy of the Audit report will be put on the notice board. A copy of the recent audit report to be placed on the website.</p>	<p>JD CS</p> <p>CS</p> <p>JD</p>
6.	<p>Village Hall and Green</p> <p>6.1 Woodland Owen invoice for repair of notice boards to be checked by Adrian against quotations/paperwork as this seems quite high.</p> <p>6.2 Insurance cover for G Neilson for porch renovation work has been checked by Julie to be in place and current.</p> <p>6.3 Porch doors have been received and are being stored at Rick Bailey's awaiting planning approval before the porch rebuild. Invoice has been received.</p> <p>6.4 Electric meter has been recalibrated by Rick.</p> <p>6.5 Conditions of hire for the village hall have been updated and placed on website.</p> <p>6.6 Cleaning – it was agreed to have a 6 month trial for a one off 3 hour deep clean of the hall and then a weekly quick tidy of 45 minutes a week focussing mainly on bathrooms and kitchen areas. Julie to contact cleaner who attends pub with a view to this costing around £30 month.</p> <p>6.7 It was agreed to remove the bin from the kitchen and hirers would be responsible for</p>	<p>AK</p> <p>JD</p>

	<p>removing their own rubbish from the hall after events.</p> <p>6.8 Fridge is on the coin meter so will not be left running between events.</p> <p>6.9 Bus Shelter – Julie to contact David Baker at KCC to see if any grants are available as there is insufficient funds at this time. Wind farm grant could also be approached. IAA to also assist with applications as they can access greater sources of funding as they are a charity.</p> <p>6.10 External decoration of hall – 3 quotes have been received. These are to be circulated between the councillors so that these can be reviewed in detail before discussion at the next meeting.</p>	<p>JD</p> <p>ALL</p>
7.	<p>Planning</p> <p>7.1 No new applications this month. However the application for the village hall porch has been submitted but no automated alert came through from Shepway website. Caroline to investigate.</p> <p>7.2 Snave wind farm mast application has gone to appeal.</p>	CS
8.	<p>Correspondence</p> <p>8.1 Marsh Forum – Caroline to reply that Ivychurch in support of Marsh Forum having a constitution to enable it to discuss matters across the Marsh with Shepway.</p> <p>8.2 Fire protection certificate to be placed on accounts files</p> <p>8.3 EDF estimated bill received, Andy to provide correct readings to EDF.</p> <p>8.4 Correspondence received from volunteers about grass cutting on village green. It was agreed to await a response from Mike Bartlett re whether volunteers can be found to keep village hall surround tidy and remove compost from edge of green so that we do not need to use an external contractor.</p>	CS
9.	<p>Any Other Business</p> <p>9.1 Mobile home with TV aerial appears to have appeared at Jagman building and 2 lights from the site are dazzling drivers at night as they shine directly into the road. Enforcement team to be contacted at Shepway.</p> <p>9.2 It was suggested that the hall be on a water meter. South East Water to be contacted to understand options and costs versus any potential savings.</p> <p>9.3 Once the porch restoration is completed it was agreed that a safety barrier would be required outside to prevent anyone running straight into the road, this would also prevent cars parking in the fire exit/access to the building.</p> <p>9.4 Caroline announced that she would be stepping down both as Chair and as a councillor in the new year after serving over 12 years. There are therefore 2 open positions on the council and one for Treasurer.</p>	CS AK
10.	<p>Date of Next Meetings</p> <p>Thursday 16th January 2014 at 1930</p> <p>Meeting closed at 2115</p>	