

Minutes of the Ivychurch Parish Council

14th November 2013

Present: Rick Bailey, Andy Daburn, Julie Diplock, Adrian Knight (Treasurer), Tina Knight, Caroline Solly (Chair)

Members of the Public: 1

1.	Apologies - Doug Suckling (Clerk)	
2.	Declarations of Interest – None.	
3.	Minutes of 12th September 2013 3.1 The Minutes were amended to note that Julie Diplock was not present at the last meeting. They were then approved and signed by the Chair as correct.	
4.	Actions Carried Over From Previous Meeting 4.1 Village Hall Porch – planning application has been submitted to Shepway. SDC have requested some further detail which Rick will submit. Due to an oversight, Julie gave verbal approval to the builder without the knowledge of the other councillors. This has led to the builder (G Neilson) obtaining the doors in advance of the planning permission at a cost of £2300 and this will need to be paid due to the verbal agreement. The full cost of the quotation for the rebuild is £6051 and no grant money is currently available to assist with the cost. After discussion, it was agreed to proceed with G Neilson for the rebuild at the cost of £6051 as long as he will agree to hold this cost until the planning application is approved as this could take some months. Julie to obtain this in writing. The porch doors will be stored by R Bailey on behalf of the parish council until the porch rebuild takes place. Payment for the doors will be made on delivery to R Bailey and submission of invoice. 4.2 Bike Rack – Rick to liaise with PCC over location outside the church opposite the bench for the second bike rack that the parish council have agreed to fund. 4.3 Village hall heating/outside lighting – Andy to report back at next meeting as he is progressing quotes. 4.4 Car park – overnight camping is not evident now that winter has arrived. Situation to be reviewed again in the spring. 4.5 ROSPA inspection of play equipment – this report identified no major non-compliance or safety issues that require action this year. 4.6 Electricity meter – It was agreed that the meter rates need recalibrating. Top up heaters could be provided to run through the meter and storage heaters locked somehow to prevent people adjusting these as these are designed to be kept on at a constant rate. 4.7 External decoration of hall – second quote awaited and this will need to be discussed at the next meeting in light of overall financial situation as cost of porch rebuild will require approximately 50% of current savings.	JD RB RB RB
5.	Treasurers Report 5.1 Nat West accounts are now going direct to the Treasurer. Current balance (before cost of porch and any other payments this month) is £13,970.42. 5.2 The missing Nationwide account passbook has been found and contains £43. However because Nationwide New Romney have closed this has complicated things. Forms were signed to allow Adrian to obtain a new passbook from Nationwide to enable us to transfer the money to the main IPC account. It was formally minuted that the previous signatories to this Nationwide account are no longer on the council or available and therefore the signatories will be changed to current IPC signatories. 5.3 Andy to send signatory form to Nat West as they are awaiting this. 5.4 Village Hall insurance renewal received and it was agreed to renew at a cost of £975. 5.5 Paperwork for missing invoices identified in Audit have been provided to Adrian by Rick and Julie where available to close this issue. 5.6 A copy of the recent audit report to be placed on the website.	AK AD AK AK
	Village Hall and Green	

6.	6.1	Bus shelter quotes obtained but no funding available from IPC for this. Julie to explore other options for funding via grants.	JD
	6.2	Amendments to the conditions of hire for the village hall were agreed. Full conditions to be placed on village hall website.	JD
	6.3	Fridge – it was agreed that this would be switched off between events in the village hall requiring catering as this is wasting energy being left on and empty for the majority of the time.	CS
7.	Planning		
	7.1	No new applications this month.	
8.	Correspondence		
	8.1	No major correspondence this month.	
9.	Any Other Business		
	9.1	Faulty street light across from village hall has been reported by a member of the public to KCC and has been repaired.	
	9.2	Kent Faster Broadband information to be placed on the website	JD
10.	Date of Next Meetings		
		Thursday 19th December 2013 at 1930	
		Meeting closed at 2048	